

# Draft Allotment Strategy 2026 - 2031

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## 1. Foreword

Allotment gardening is very popular across Trafford and our communities are aware of the benefits that 'A Good Life' type activity can bring to their lives. Allotments are not just a hobby or pastime. They contribute to healthier lifestyles providing increased physical activity and social engagement as well as delivering affordable home-grown fresh fruit and vegetables, essential for a healthy diet. This provides an enormous sense of wellbeing which positively impacts mental as well as physical health. The desire to adopt more sustainable lifestyles has also contributed to the growth in demand for allotment gardening.

In preparing this strategy an engagement exercise with allotment users, the wider community and other key stakeholders has been undertaken. The strategy outlines what Trafford Council intends to do over the next 5 years to provide the people of Trafford with an allotment service that continues to meet their needs and expectations, and prepares allotments for the future. The strategy recognises the changes and challenges ahead in delivery of the objectives.

I wish to acknowledge the amazing work of the allotment committees and other valued volunteers who have made it possible for our residents to enjoy allotment gardening. This strategy will continue to develop the allotment service, supporting the Boroughs Corporate Plan with the needs and wants of its communities at its centre.

## 2. Mission Statement

"Growing Trafford Together: Empowering residents with access to growing spaces, promoting mental and physical well-being, supporting skill development, enhancing biodiversity in our green spaces, and creating opportunities for social connection and physical activity."

## 3. Introduction & Scope

There are 35 Council-owned allotment sites throughout Trafford with approximately 1500 individual plots in full time use. The majority of allotments have voluntary committees that support Trafford Council in managing the sites, and there are 13 self-managed sites which lease land from the council. Many of Trafford's allotments hold open days, plant sales, coffee mornings in aid of charities, apple days and other events which involve the whole community. In addition, Trafford also provides garden extensions, these are allotments leased to a residential address providing additional green space for tenants.

There are many benefits of having an allotment:

- Organically grown and healthier food maximizes nutrient content, as vitamins and minerals begin to degrade soon after harvest. Locally grown produce often tastes better and has fewer preservatives or additives compared to food that has travelled long distances. Additionally, consuming food shortly after picking can result in a more vibrant flavour and potentially higher levels of beneficial compounds.
- Spending time outdoors, surrounded by nature, has been shown to reduce stress, anxiety, and depression. Gardening also offers a mindfulness component, as you focus on the tasks

at hand and connect with nature. It also gives you a natural dose of vitamin D, which is essential for bone health and immune function.

- The physical benefits of allotments are significant. Gardening itself is an excellent form of low-impact exercise that can help people stay fit, even if they lead sedentary lives. Digging, weeding, and planting all work different muscle groups, improving flexibility, balance, and coordination. It also contributes to the recommended 150 minutes of moderate activity a week.
- Allotments create spaces for people to meet, share knowledge, and build relationships with their neighbours, combating social isolation. Shared activities and social events also foster a sense of community.
- Allotments can be a past time for the whole family. Involving children in growing their own food has lasting benefits for their health and well-being. It is well established that eating habits formed in early childhood often continue into adulthood. Children who take part in food-growing activities tend to develop a more positive attitude toward healthy eating, along with benefits like increased confidence, self-esteem, and enhanced learning abilities.
- Allotments play a significant role in enhancing local and even national food security by providing space for individuals and communities to grow their own food, reducing reliance on industrialized agriculture.

This strategy intends to provide a structure by which Trafford Council, our partners and volunteers can help maximise these benefits. The strategy will provide strategic guidelines for the management, administration, promotion, development and funding of allotments in Trafford. It aims to raise the profile of allotments and to optimise their use for existing and potential tenants, suiting the needs of all sections of the community. The strategy examines the way forward for the Council's allotments over the next five years. It identifies a number of prime objectives, describes the background and issues relevant to the provision of allotments and outlines appropriate courses of action and further developments to improve allotment sites.

## 4. Context

### Strategic context

This section considers some of the wider strategies, frameworks and partnerships that relate to allotments.

#### **Corporate Plan 2024 – 2027**

Trafford's Corporate Plan describes the Council's vision and priorities for the borough.

At the heart of the vision is a common cause – to make Trafford a better borough. We want to make it a place where everyone has a chance to succeed and where everybody has a voice.

Through this vision, we are making a commitment to work together across different services and agencies to make the best use of our resources. It is aligned with our aspirations as we develop the future model for our statutory obligations and existing partnership arrangements. The Full plan can be found at [www.trafford.gov.uk/about-your-council/strategies-plans-and-policies/Corporate-Plan/Corporate-Plan-2024-27.pdf](http://www.trafford.gov.uk/about-your-council/strategies-plans-and-policies/Corporate-Plan/Corporate-Plan-2024-27.pdf)

The Allotment Strategy Outcomes will directly support the Corporate Plan.

## **Carbon Neutral Action Plan**

The Carbon Neutral Action Plan was launched in December 2020, refreshed in 2023. The Action Plan is complementary to the Council's Corporate Objectives and the Greater Manchester 5 Year Environment Plan, it contains the following themes:

- Governance, Engagement And Collaboration
- Production and Consumption of Resources
- Transport & Travel
- Heat & Energy
- Natural Assets
- Skills and Green Growth
- Homes, Workplaces and Buildings

The Allotment Strategy will support the above themes through promoting local food, enhancing natural assets and improving green skills.

The full action plan can be found at <https://www.trafford.gov.uk/planning/strategic-planning/docs/CNAP-FINAL-June-2023.pdf>

## **Trafford Health and Wellbeing Strategy 2019-29 & Trafford Moving Strategy 2023**

Trafford Moving, is the Council's sport and physical activity strategy. It has been developed by the Trafford Moving Partnership, which is a collective of organisations involved in the delivery of sport and physical activity in Trafford.

See [www.trafford.gov.uk/about-your-council/strategies-plans-and-policies/docs/Trafford-Moving-2023.pdf](http://www.trafford.gov.uk/about-your-council/strategies-plans-and-policies/docs/Trafford-Moving-2023.pdf)

The Trafford Health and Wellbeing Board exists to improve population health outcomes. It does this through strategy development, improving partnership working, and using our knowledge of local needs from our Joint Strategic Needs Assessment to improve our services. In Trafford we are focussing on using the Health & Wellbeing Board to increase the number of years people spend in good health. See

<https://democratic.trafford.gov.uk/documents/s34286/Trafford%20Health%20and%20Wellbeing%20Strategy%202019.pdf>

Allotment gardening is a great opportunity for promoting a healthy lifestyle such as growing your own food, connecting with your community and enjoying physical activity. The allotment Strategy will seek to further promote and enable this important aspect of a healthy lifestyle.

## **Fairer Health for All**

Fairer Health for All is a framework that outlines Trafford Council's approach to addressing root causes of ill health and inequalities across the region.

The Allotment Strategy will support the framework through engaging with people experiencing health inequalities and identifying access improvements for people with mobility issues:

<https://democratic.trafford.gov.uk/documents/s46557/Fairer%20Health%20for%20Trafford%20HWB%20171123%20final.pdf>

## **Trafford Partnership & Neighbourhood Programme**

The Trafford Partnership enables collaboration between people who live and work in Trafford to deliver positive change across the borough. Partners include residents, community groups, the voluntary sector, public services and private businesses. The Partnership is passionate about delivering the best quality of life for residents, and committed to achieving these by working together to effectively use our resources and asset.

Neighbourhood planning empowers communities to shape the development and growth of a local area through the production of a neighbourhood plan. They are a new way for local communities to decide the future of the places where they live and work.

The Allotment Strategy has an opportunity to align the ambitions with the Neighbourhood Programme in Trafford such as Access to a Healthy Diet; Getting more People Moving More; Improving Mental Health and Wellbeing. The Strategy can ensure that connections and collaboration happen between stakeholders such as through the Neighbourhood Networks and relevant Neighbourhood Plans.

<https://www.trafford.gov.uk/planning/strategic-planning/Development-Plan/neighbourhood-planning.aspx>

### **A Cultural Strategy for Trafford 2023 – 2028**

This strategy supports the Council's quality and equality of life ambitions across the whole borough; strengthens defined communities and neighbourhoods; accesses its key players; and in so doing activate its key 'public' spaces (town centres, community care and leisure venues, green & blue spaces), and then join it all up. This intends to give culture in Trafford's diverse neighbourhoods and places a voice that is more representative, accurate, coherent, visible and accessible locally, across the borough and GM. See <https://democratic.trafford.gov.uk/documents/s45825/EXEC%20-%20Cultural%20Strategy%2010.07.23%20-%20Appendix%201%20-%20Full%20Strategy.pdf>

Trafford has a long history of allotment gardening, with many sites having roots in the early 20th century. While commercial market gardening has declined in some areas due to development, the allotment movement has flourished. Allotment Gardening is a key cultural aspect of our Borough and a strong feature of the Cultural Strategy for Trafford.

### **Legal and other requirements**

Allotment law is set out in various statutes that were passed during the period 1819 to 1950. The key functions that a local authority should perform are to:

- Assess the demand for allotments.
- Provide sufficient number of allotments to meet demand.
- Keep and manage waiting lists for the allotments they provide.
- Provide a tenancy agreement with a compensation clause.

Local authorities have powers to acquire land for the provision of allotments. However, there is no time limit placed on the Councils to meet demand and there are no specific standards, such as provision of water, minimum size of allotment that Councils must fulfil.

Also for consideration:

- **H&S responsibilities**

Trafford Council maintains a risk assessment for allotment sites and instigates appropriate measures to control risks to tenants (such as injuries to the public, trespassing and Legionella), helpers, and members of the public. Such controls will feature in the Allotment Guidelines.

- **Liability Insurance**

Trafford Council maintains Public Liability Insurance for all its allotment sites. This provides cover for incidents involving allotment tenants, helpers, and members of the public.

- **Invasive Species**

As landowner, Trafford Council has a responsibility to prevent the spread of Invasive Species, (such as Japanese Knotweed, Giant Hogweed and Himalayan balsam), and to control or eradicate the species from the site.

- **Data Protection**

Trafford Council is committed to ensuring that we are transparent about the ways in which we use your personal information and that we have the right controls in place to ensure it is used responsibly and is kept safe from inappropriate access, theft or misuse. The Allotment privacy notice can be viewed at <https://www.trafford.gov.uk/about-your-council/data-protection/privacy-notices/Service-Level-Privacy-Notices/Allotment-privacy-notice.aspx>

## The Current Situation

Trafford has 35 allotment sites across the Borough providing 1496.5 full size plots. A full-size plot is 250m<sup>2</sup> but can be let as a half or even quarter plot depending on the site. The management of these sites falls into three categories:

**Trafford:** Trafford Council fully manage 8 sites, typically these are where the number of plots are low.

**Committee:** Voluntary committees help run 14 sites and undertake some of the management duties such as waiting lists and plot allocation. The Council maintains the site, retains control over tenancy management and receives plot fees.

**Self – Managed:** The Council leases 13 sites to incorporated associations who manage the sites including waiting lists, plot allocation, ensuring plots are in good condition and tenancies. Self-managed sites also maintain aspects of the site according to the lease arrangement. Trafford Council receives a proportion of the plot fees; the remaining is retained by the associations.

The site locations, names, plot numbers and management arrangements are detailed below. Waiting list values are as recorded in 2023.

Locality	Site Name	Plots	Waiting List	Management
Central	Tavistock	4	2	Trafford
Central	Totnes Road	8	5	Trafford
Central	Grosvenor Road	86	15	Self-Managed
Central	Moor Nook	70	29	Committee
Central	Walton Road	34	33	Committee
Central	Warslow Drive	29	2	Committee
Central	Winstanley	93	11	Committee

Locality	Site Name	Plots	Waiting List	Management
North	Church Street	9	19	Trafford
North	Moss Park	35	30	Committee
North	Humphrey Park	70	5	Self-Managed
North	Chadwick	42	6	Self-Managed
North	Seymour Grove	99	76	Committee
North	Gorse Hill	112	15	Committee



Locality	Site Name	Plots	Waiting List	Management
South	Eaton Road	9	20	Trafford
South	Dequincy Road	12	6	Trafford
South	Moss Lane	25	15	Self-Managed
South	Riddings	80	10	Self-Managed
South	Golf Road	75	16	Self-Managed
South	Wellfield Lane	48	6	Self-Managed
South	Pickering Lodge	27	6	Committee
South	Trafford Drive	57	9	Committee
South	Vicarage Lane	33	53	Committee
South	Grove Lane	31	4	Committee
South	Woodstock	12	4	Committee

Locality	Site Name	Plots	Waiting List	Management
West	Wyndcliffe Drive	4	4	Trafford
West	Leagate	10	1	Trafford
West	St Mary's	12	5	Trafford
West	Mansfield	17	0	Self-Managed
West	Marlborough	70	4	Self-Managed
West	Mossfield	62	12	Self-Managed
West	The Grove	28	4	Self-Managed
West	Brookfield	42	4	Self-Managed
West	Granville	42	11	Self-Managed
West	Balmoral Road	31	3	Committee
West	Moss View	39	15	Committee

## Resources

The allotment service is solely funded by the revenue it generates from the collection of rents.

Trafford Council employs a full time Allotment Officer, within the Climate Change and Sustainability Service, Place Directorate. The Allotment Officer is supported by the Principal Sustainability & Climate Change Officer, Finance Officer, and Place Directorate business support.

The revenue pays for the following costs to the service

All sites:

- Full time allotments officer and contribution to ancillary staffing costs.
- Maintenance contract to cut hedges adjoining public footpaths.
- Maintenance of council owned site buildings.
- Water charges.
- Tree works.
- Day to day maintenance costs e.g. replacement padlocks, burst taps, roof repairs, fly tipping rubbish removals.

Council managed sites also receive the following support:

- Infrastructure projects – fencing, pathways, toilet facilities, roads, gates.
- Annual Legionella testing / asbestos checks / Pat testing.
- Grass paths within allotments.

The allotment service is also reliant on valued volunteers that help manage the allotment sites. These include site committees and site work party volunteers.



## The Strengths and Weaknesses, Opportunities and Threats

To inform this strategy, the Council has carried out an analysis of strengths, weaknesses, opportunities and threats associated with the provision of allotments in Trafford.

Strengths	Weaknesses
<p>There are many established committees with great expertise helping to run allotment sites;</p> <p>Trafford has a growing number of Self-Managed sites run by the community for the community;</p>	<p>There is a higher concentration of sites in suburban areas compared to inner city areas;</p> <p>Trafford Council does not have demographic data for tenants;</p> <p>Disparity in committee expertise;</p> <p>Some sites struggle to fill all their plots whilst others are oversubscribed;</p>
Opportunities	Threats
<p>More efficient processes can be introduced to improve the service for tenants.</p> <p>Many tenants would be satisfied with a half plot, reducing waiting lists and increasing number of tenants;</p> <p>There are opportunities to improve biodiversity across sites;</p> <p>Increased help and funding for sites through corporate social responsibility and grants</p>	<p>Impact of Climate Change is causing flooding on some sites and creating prolonged dry periods. This leads to untenable plots and higher water use, impacting the service viability.</p> <p>Some sites find it difficult to recruit volunteers onto committees leading to reduced support in running sites.</p>

## 5. Stakeholders & Engagement

Stakeholders:

The smooth running of the allotments relies on a range of stakeholders working together. These are set out below.

Public Stakeholders	Professional Stakeholders
<p>Residents</p> <p>Private Allotments</p> <p>Council Allotments</p> <ul style="list-style-type: none"> <li>• Tenants</li> <li>• Committees</li> <li>• Self-Managed Associations</li> </ul>	<p>National Allotment Society</p> <p>Trust for Conservation Volunteers (TCV)</p> <p>Trafford Council</p> <ul style="list-style-type: none"> <li>• Public Health</li> <li>• Environmental Health</li> <li>• Development &amp; Estates</li> <li>• Culture</li> <li>• Corporate Social responsibility</li> <li>• Neighbourhood Leads</li> </ul>

## Engagement:

An online survey was available between 21<sup>st</sup> June and 9<sup>th</sup> August 2024 to provide an opportunity for allotment tenants, committees, self-managed allotment associations and residents to provide their views on a number of aspects contributing to this strategy. The survey attracted 247 responses across the following strategic themes:

- Supporting, empowering, and rewarding allotment site volunteers.
- Ensuring sufficient allotments
- Enhancing environmental sustainability
- Celebrating and Promoting allotment gardening.
- Tenancy Management

The survey results can be viewed at <https://trafford.citizenspace.com/place/allotment-strategy-engagement/results/allotmentsurveyresults.pdf>

The council also ran four listening events throughout the Borough, where residents shared their thoughts in face-to-face sessions.

The strategy has also been informed through interviews with the following professional stakeholders:

- National Allotment Society
- Public Health
- Trust for Conservation Volunteers
- Trafford Council Environmental Health
- Trafford Council Development & Estates
- Trafford Council Social Value Officer
- Trafford council Culture Lead

## 6. Objectives

The below objectives will support the outcomes:

### **1. Improve allotment infrastructure to make sites more accessible and functional for users.**

The Council will undertake condition surveys and make improvements to allotment site infrastructure, including ensuring access for plot holders with disabilities. It will seek to address the impact of flooding and ensure good tree maintenance.

### **2. Support, empower and reward allotment site volunteers.**

The Council will celebrate volunteers and empower and support site committees. It will ensure quality guidance and advice is available to plot holders. On some sites, self-management groups have developed which now fund and manage their own sites. This may not be the desire of all sites, however the Council will seek to empower and support communities to manage, develop and enhance their allotment sites according to the communities wishes.

### **3. Ensuring sufficient allotments**

The Council will seek opportunities to maximise existing plot space, improve waiting list management and work with the Local Plan to encourage new sites alongside housing developments.

### **4. Enhance environmental sustainability including biodiversity and sustainable food production.**

The Council take action to enhance biodiversity, promote sustainable food, conserve water and improve soil quality.

### **5. Celebrate and Promote allotment gardening.**

The Council will improve communication, community engagement and celebration of allotment gardening, and its important contribution to the heritage of the borough

### **6. Create a sustainably funded service that meets demand for the long term.**

The Council will seek cost savings on expenditure such as maintenance, water and billing whilst exploring grant income opportunities.

## **7. Outcomes**

This strategy aims to help Trafford residents have access to empower residents with access to growing spaces, promoting mental and physical well-being, supporting skill development, enhancing biodiversity in our green spaces, and creating opportunities for social connection and physical activity

Trafford allotments have the potential to significantly contribute towards Trafford's Corporate Plan, Carbon Action Plan, Trafford Moving Strategy and Cultural Strategy for Trafford.

The strategy will be community focused. In light of the aims of the Localism Act (2011), and with ongoing reductions to council funding, the council is keener than ever to see local communities take a more active role in managing allotment sites in the future. However, it is recognised the greater community involvement cannot advance without empowerment and support. With these two points in mind, the council will undertake a number of actions to empower and support communities to take a greater role in managing, developing and enhancing allotment sites.

This strategy will focus on achieving the following outcomes:

- **The best start for our children and young people** - Encourage and promote good mental and physical health in children. Allotments will offer opportunities for education and learning through building partnerships with schools and nurseries.
- **Healthy and independent lives for everyone** - Improve health and wellbeing to reduce the impact of poverty. Allotments will be used to promote improved physical and mental health, through providing opportunities for outdoor recreation. They represent a great way for families to spend time together and with neighbours whilst accessing a healthier diet.

- **A thriving economy and homes for all** - Help people to gain skills and improve access to employment, to improve household income. Allotments represent a good way for families to get access to affordable, healthy food.
- **Addressing the Climate Crisis** - Ensure our green spaces are biodiverse and provide opportunities for residents to be social and active. Allotments contribute to tackling climate change by absorbing carbon dioxide and providing increased soakaway opportunities for rainfall. They improve the borough's sustainability by reducing food miles and their presence helps maintain the stock of green space in the city. Allotments also promote biodiversity by offering habitats for flora and fauna.
- **Culture, sport and heritage for everyone** - Provide accessible, effective and sustainable physical activity. Allotments will be accessible to all, with a focus on diversity and inclusion. They will support community cohesion and encourage neighbourliness by providing well used public spaces. They offer opportunities for partners to utilise the resource for particular needs such as community payback, health improvement and behavioural change programmes. Trafford has strong heritage links to market gardens and growing, home to famous local cultivars such as Timperley early rhubarb and the Altrincham carrot

## Draft Allotment Strategy Action Plan

### Timescale

Short	Medium	Long
1 – 2 years	2 – 4 years	4 - 5 years

<b>Objective 1: Improve allotment infrastructure to make Allotment Committees more accessible and functional for users.</b>							
Action	Ref	What we will do	Justification	How will it be measured	Lead	Support	Timescale
Improving infrastructure	1.1	Identify priority boundary improvements and submit capital funding business cases	Priority 6 (Q41)	% of Allotment Committees with survey completed	AMEY	Allotment Officer	Medium
				No. of priorities identified	Allotment Officer	AMEY & TMBC Estates	
				% of priority business cases submitted	Allotment Officer	TMBC Finance & TMBC Estates	
	1.2	Identify priority water provision improvements and submit capital funding business cases, prioritising rainwater harvesting schemes	Internal service review	% of Allotment Committees with survey completed	AMEY	Allotment Officer	Medium
				No. of priorities identified	Allotment Officer	AMEY & TMBC Estates	
				% of priority business cases submitted	Allotment Officer	TMBC Finance & TMBC Estates	

	1.3	Identify priority Asset improvements and submit capital funding business cases	Internal service review	% of Allotment Committees with survey completed	AMEY	Allotment Officer	Long
				No. of priorities identified	Allotment Officer	AMEY & TMBC Estates	
				% of priority business cases submitted	Allotment Officer	TMBC Finance & TMBC Estates	
	1.4	Identify access improvements for people with mobility issues:	Internal service review	% of Allotment Committees with survey completed	Allotment Officer	Allotment Officer	Medium
				No. of priorities identified	Allotment Officer	AMEY, Site Committes & TMBC Estates	
				% of priority business cases submitted	Allotment Officer	Site Committes, TMBC Finance, Social Value Coordinator & TMBC Estates	
Flooding	1.5	Identify flooding issues and bid for capital funds to address issues.	Priority 3 (Q41); 28% experienced flooding (Q26) - 45% of which has been -ve impacted (Q27); 21% seek Improved drainage (Q28); 11% seek help with raised beds (Q28)	% of at risk Allotment Committees with flood survey completed	Allotment Officer	Allotment Officer	Long
				No. of priorities identified	Allotment Officer	AMEY / Site Committes / TMBC Etates	
				% of priority business cases prepared	Allotment Officer	Site Committes / TMBC Finance	

A safe and healthy tree inventory	1.6	Quality maintenance of trees	Priority 4 (Q41)	% of Allotment Committees with tree survey completed	TMBC Tree Unit & TMBC Estates	Allotment Officer	Short
				Schedule prepared and in delivery	TMBC Tree Unit	Allotment Officer, Parks, Highways, Private land owners & TMBC Estates	Long
				Reduced self-seeded trees identified in Site inspection	Allotment Officer	Site Committees	Long

Objective 2: Support, empower and reward allotment site volunteers.							
Action	Ref	What we will do	Justification	How will it be measured	Lead	Support	Timescale
Recognition of Volunteers' contribution	2.1	Celebrate best practice & establish Award(s) for highly recognised volunteers	41% in favour (Q53)	Publish articles	Allotment Officer	Council Comms Team & Allotment Committees	Medium
			19% in favour (Q53); Listening Events	Award process established			
			55% in favour (Q50)				



Support Site Committees	2.2	Networked committees	Listening Events	% of Allotment Committees participating in meetings	Allotment Officer	Site committees	Short
	2.3	Support Committee training	24% in favour (Q56); Listening Events	Training promoted	Allotment Officer	Site committees / NAS	Short
				% Allotment Committees attending inhouse training session(s)			
	2.4	Provide examples of good practice	23% in favour (Q56)	Good practice communicated across Allotment Committees	Allotment Officer	Council Comms Team	Short
Empower site committees	2.5	investigate Delivery of appropriate maintenance tasks by site committees	Listening Events	Site based maintenance established	Allotment Officer	Site committees	Medium
Communicate Allotment Guidance	2.6	Improve the Non-Cultivation & nuisance process	55% either unaware or feel it is not effective (Q40)	Improvements implemented	Allotment Officer	Site committees / National allotment society	Short
			52% in favour (Q39)	Guidance established			
			Internal Service Review	Guidance established			

	2.7	Communicate what the role of committee is to plot holders	Listening Events	Roles communicated across Allotment Committees	Allotment Officer	Site committees / NAS	Short
	2.8	Investigate merging smaller Allotment Committees together to form a committee	Listening Events	Merger proposals	Allotment Officer	Site committees	Long

Objective 3: Ensuring sufficient allotments							
Action	Ref	What we will do	Justification	How will it be measured	Lead	Support	Timescale
Create more allotment provision	3.1	Investigate the provision of half plots for new tenants	73% of waiting list in favour (Q11)	Half plot proposal	Allotment Officer	Site committees	Short
	3.2	Identify space on existing allotments where plots can be created	Internal Service Review	Increase plot provision	Allotment Officer	Site committees	Long
	3.3	Use Planning Policy to encourage new developments to include allotment provision	Internal Service Review	Submit proposal to development of Local Plan	Allotment Officer	Trafford Council Strategic Planning	Short
Better manage allotment waiting lists	3.4	Establish a system to signpost people on long waiting lists, to local shorter waiting lists	Internal Service Review	System established	Allotment Officer	Site committees	Medium
	3.5	Restrict plots to people living within the local authority area	74% in favour (Q21); Listening Events	Proposal to restrict plots	Allotment Officer	Legal	Medium

	3.6	Restrict tenants to a single full size plot unless a new tenant cannot be found	58% in favour (Q12+22) 35% in favour of single plot regardless of new tenant not be found.	Proposal to limit plots	Allotment Officer	Site committees	Short
	3.7	Provide regular updates on applicants' position on the waiting list	41% in favour (Q10)	Establish regular updates	Allotment Officer	Site committees	Medium

<b>Objective 4: Enhance environmental sustainability including biodiversity and sustainable food production.</b>							
Action	Ref	What we will do	Justification	How will it be measured	Lead	Support	Timescale
Enhanced Biodiversity	4.1	Guidance on how to enhance biodiversity	Priority 2 (Q41)	Provide advice and guidance	Allotment Officer	Site committees / NAS	Medium
Sustainable food production	4.2	Encourage organic gardening & the avoidance of peat compost	18% use pesticides (Q32); Listening Events E3; 34% use peat compost at least occasionally (Q33); Listening Events	Provide advice and guidance	Allotment Officer	Site Committees	Short
Conserve water (Also see 1.4)	4.3	Investigate communal rainwater harvesting	Priority 1 (Q41); 21% in favour (Q30); Listening Events	Business case prepared for capital fund	Allotment Officer	Allotment Committees / AMEY / United Utilities	Long

	4.4	Provide water conservation advice & Guidance installing equipment	Priority 1 (Q41); 21% in favour (Q30); Listening Events	Provision of advice and guidance	Allotment Officer	Allotment Committees	Medium
	4.5	Provision of zero / low-cost water butts	Priority 1 (Q41); 21% in favour (Q30); Listening Events	Uptake of water butts	Allotment Officer	AMEY / United Utilities	Medium
Improve Air Quality	4.6	Encourage the avoidance of burning	67% either not important or neutral about burning (Q35)	Provide advice and guidance	Allotment Officer	Allotment Committees / Environmental Health	Short
Improve Soil Quality	4.7	Institute a ban on carpet use; concrete structures & tyres on allotments	Carpets: 90% in favour (Q37); Listening Events	Institute a ban	Allotment Officer	Site committees	Medium
			Concrete 45% in favour (Q36) (24% no / 31% don't know)				
			Tyres: Listening Events				
	4.8	Investigate Communal composting	Priority 5 (Q41); Listening Events	Provide advice and guidance	Allotment Officer	Site committees	Long

Objective 6: Create a sustainably funded service that meets demand for the long term.							
Action	Ref	What we will do	Justification	How will it be measured	Lead	Support	Timescale
Reduce service costs	6.1	Review maintenance contracts	Internal service review	New maintenance contracts in place with cost savings (ex-inflation)	Allotment Officer	STAR Procurement	Short

	6.2	Engage community Payback scheme	Listening Events	No. of days	Allotment Officer	Community Payback / Allotment Committees	Short
	6.3	Paperless billing	95% in favour or neutral (Q48)	% of tenants receiving paperless bills	Allotment Officer	TMBC Finance / SAP specialist	Medium
	6.4	Achieve Water bill savings: Also see 5.4 - 5.7	Priority 1 (Q41); 21% in favour (Q30); Listening Events	% of accurate billing data	Allotment Officer	AMEY	Medium
Increase external funding	6.5	Promote grant funding opportunities	Internal service review	Grant values secured	Allotment Officer	Allotment Committees / Trafford Local Infrastructure Organisation	Long
	6.6	Lever social value opportunities from Council procurement exercises	Internal service review	Increase in SV activity / funding bids	Allotment Officer	Allotment Committees / Council Social Value Coordinator	Medium

Amey are Trafford Council's service delivery partner in the One Trafford Partnership delivering a number of services across the borough.